



DEBEST COLLEGE OF SCIENCE, ARTS AND BUSINESS

(MDEC: MINDSET, DETERMINATION, EXECUTION AND CONSISTENCY)

P.O. BOX DC 492, DANSOMAN COMMUNITY

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website: www.debestcollegegh.com

DeCSAB NO.:.....

SHS DIVISION ADMISSION FORM

STUDENT ID No.:.....

DATE:.....

**PLEASE FILL THE FORM IN BLOCK CAPITALS, USING BLUE OR BLACK INK
About Yourself**

Surname:.....First Name:.....

Other Name(s):.....Gender: ☐ Male ☐ Female

Date of Birth:.....Place of Birth:.....

Hometown:.....Region/State:.....

Special Interest/Hobby:.....

Residential Address:.....

Postal Address:.....

Name and Address of Last School Attended:.....

.....

Class/Form reached:.....Year of Completion:.....

E-mail:.....Tel:.....Mob.....

SEEKING ADMISSION TO SHS 1 ☐ SHS 2 ☐ SHS 3 ☐

PLEASE TICK THE PROGRAMME YOU WANT TO OFFER:

GENERAL SCIENCE ☐ BUSINESS ACCOUNTING ☐ GENERAL ARTS ☐

HOME ECONOMICS ☐ AGRICULTURAL SCIENCE ☐ VISUAL ARTS ☐

DATE OF B.E.C.E RESULTS:..... AGGREGATE:.....

STATE DETAILS OF YOUR B.E.C.E RESULTS:

SUBJECT	GRADE	SUBJECT	GRADE
.....
.....
.....
.....

NAME AND ADDRESS OF PARENT/GUARDIAN.....

.....

TELEPHONE NUMBER(HOME/MOBILE).....WORKPLACE).....

E-MAIL ADDRESS.....FAX NUMBER:.....

PLEASE INDICATE BELOW THE NAME AND ADDRESS TO WHOM ALL YOUR CORRESPONDENCE
MUST BE SENT TO:.....

.....

HEALTH STATUS/FORM OF DISABILITY?: NO ☐ YES ☐ PLEASE SPECIFY:.....

.....

EMERGENCY CONTACT:.....

HOW DID YOU KNOW ABOUT US?: ☐ INTERNET ☐ BILLBOARD ☐ FRIEND ☐ RADIO/TV
☐ NEWSPAPERS ☐ SIGNBOARD ☐ OTHER? PLEASE SPECIFY:.....

PLEASE ATTACH THE FOLLOWING TO THE ADMISSION FORM UPON SUBMISSION:

1) TWO PASSPORT SIZE PICTURES 2) PHOTOCOPY OF B.E.C.E RESULTS/TERMINAL REPORT/TRANSFER
LETTER 3) FULL PAYMENT OF SCHOOL FEES

CONDITIONS OF ACCEPTANCE

1. STUDENTS ARE REQUIRED TO ATTEND CLASSES REGULARLY DURING THE PERIOD FOR WHICH THEY ENROLLED.
2. ABSENCE DUE TO SICKNESS MUST BE SUPPORTED BY A MEDICAL CERTIFICATE
3. FEES ONCE PAID ARE NON-REFUNDABLE AND NON-TRANSFERABLE.
4. THE FEES PAID ARE FOR TUITION ONLY AND STUDENTS ARE RESPONSIBLE FOR THE COST OF MATERIALS OR EXAMINATION FEES, CERTIFICATES ETC.
5. THE PRINCIPAL RESERVES THE RIGHT TO DISMISS ANY STUDENT FOR BAD CONDUCT.
6. YOU MUST UNDERSTAND WHEN YOU COMMIT A BREACH OF DISCIPLINE, YOU RENDER YOURSELF TO BE SANCTIONED APPROPRIATELY

DECLARATION

I,HAVING DECLARED MY INTENTION TO
PURSUE THE COURSE(S), PROMISE TO ABIDE BY THE **RULES AND REGULATIONS OF THE SCHOOL.**
I ALSO PROMISE TO TAKE GOOD CARE OF ALL SCHOOL PROPERTIES, AND THAT I SHOULD **BE HELD
LIABLE FOR ANY DAMAGE I MAY CAUSE TO SCHOOL PROPERTY AND TO ENSURE PAYMENT OF FEES
AND OTHER LIABILITIES.**

.....
SIGNATURE OF APPLICANT

.....
DATE

.....
SIGNATURE OF PARENT/GUARDIAN

.....
DATE

FOR OFFICE USE ONLY

CHOICE OF PROGRAMME:

STUDENT ID NO:.....VIRTUAL ID NO:.....

PAYMENT PLAN: CAT ☐ NEXT PAYMENT (...../...../.....) NEXT PAYMENT (...../...../.....)

SPONSOR'S CONTACT NUMBER.....

IMPRESSION ABOUT APPLICANT:.....

REMARKS ABOUT PAYMENT:.....

[illegible]

ACADEMIC ASSESSMENT FROM ACADEMIC REGISTRY

[illegible]